



Fleet Card

TAX INVOICE:

Original customer address:
 THE TRANSPORT COMPANY
 1 TRANSPORT ROAD
 #02-01 TRANSPORT BUILDING
 SINGAPORE 123456

SINGAPORE
 Original
 EXXONMOBIL ASIA PACIFIC P.L
 Co.Reg.No.196800312N
 1 HARBOURFRONT PLACE
 #06-00 HARBOURFRONT TOWER ONE
 SINGAPORE 098633
 GST Number: M2-0009186-8

For queries please contact:
 EXXONMOBIL CARD CENTRE
 Tel: 800 6011 342
 Fax: 800 6011 341
 Email address:
 CUSTOMER@ESSOCARD.COM
 Please state:
 Customer level : 01100001
 Credit Limit '000: 15
 Payment level : 01100001
 Invoice level : 01100001
 Invoice number : 00000334
 Date: 31.05.2006
 Page: 1

Your account's credit limit (shown in thousands of dollars)

Trx Date	Trx Time	Receipt Number	Station Location	VRN/Driver	Odo-meter	Product/Service	Quantity (litres)	UnitPr incl.GST	Total Amount Incl.GST SGD	GST Rate	GST Amount SGD
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THE TRANSPORT COMPANY : 01100001

Card (VRN): 7800702100001000425 SBW1234											
01.05.06	18:28	UIK899	LATCO ENTERPRISES		2700	SYNERGY 8000	78.12	0.998	78.00	05.00	3.71
05.05.06	19:38	UIGH78	E-WOODLANDS SS		3000	SYNERGY 8000	78.00	1.000	78.00	05.00	3.71
12.05.06	20:07	UHI78	LATCO ENTERPRISES			NEWS/MAG	2.00	6.000	12.00	05.00	0.57
17.05.06	18:24	YUGK76	E-WOODLANDS SS		3200	SYNERGY 8000	56.00	1.000	56.00	05.00	2.67
20.05.06	18:24	HG78	E-JURONG ICECHIL		3400	SYNERGY 8000	67.00	1.000	67.00	05.00	3.19
Sub-totals							FUELS	279.12	279.00		13.28
							SHOP	2.00	12.00		0.57
Card total									291.00		13.85

Totals broken down by product group for each card

Purchases for cards in fleet no: FINANCE DEPT

Card (VRN): 7800702100001000896 SDA9999											
FINANCE DEPT											
01.05.06	18:33	GP67	E-JURONG ICECHIL		9100	SYNERGY 8000	12.00	1.000	12.00	05.00	0.57 C
01.05.06	18:33	YT676	E-JURONG ICECHIL		9150	SYNERGY 8000	15.00	1.000	15.00	05.00	0.71 C
01.05.06	18:33	YT676	LATCO ENTERPRISES			NEWS/MAG	1.00	5.620	5.62	05.00	0.27 C
05.05.06	20:11	UHI89	LATCO ENTERPRISES		9300	SYNERGY 8000	74.00	1.000	74.00	05.00	3.52 C
Sub-totals							FUELS	101.00	101.00		4.80
							SHOP	1.00	5.62		0.27
Card total									106.62		5.07

The invoice will display a separate section if departments have been created

Fleet total	FINANCE DEPT								106.62		5.07
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Department total where applicable

The date by which payment for this invoice must be made to avoid late payment and interest charges

Total	THE TRANSPORT COMPANY								858.50		40.86
Totals (Invoice)											
FUELS							380.12		380.00		18.08
SHOP							3.00		17.62		0.84
TOTAL									397.62		18.92
This invoice is due for payment on the									03.07.2006		397.62

Grand total for the account for this invoice

GST summary		SINGAPORE		Product Analysis		SINGAPORE		Year to Date	
GST Rate %	Invoice amount Excl.GST SGD	GST amount SGD	Total amount Incl.GST SGD	Product Group	Quantity	Invoice Period Amount SGD	Average Price	Quantity	Amount SGD
05.00	378.70	18.92	397.62	FUELS	380.12	380.00	1.00	1117.26	1248.60
	378.70	18.92	397.62	SHOP	3.00	17.62	5.87	4.00	22.78

A: Unauthorised product C: Transaction date after card expiry date E: GST exempt product line



Postal address :
THE TRANSPORT COMPANY

Vehicle Performance Report

1 TRANSPORT ROAD
#02-01 TRANSPORT BUILDING
SINGAPORE 123456

- This report is sorted by vehicle registration number
- The odometer readings printed here are based on the driver's input at the pump

Invoice Period: 01.05.2006 to 31.05.2006
Invoice Level Number: 001100001

Period	Distance (Kilometres)	Volume (Litres)	KM/Litre (Fuels)	Cents/KM (Fuel)	Fuel Spend (\$)	Lubes Spend (\$)	Service Spend (\$)	Other Spend(\$)	Total Spend(\$)
		SBW1234							
Month	1000	257.12	3.89	0.26	257.00	82.00	354.00	28.63	721.63
Prev Mth	900	136.00	6.62	0.15	136.00	23.56	0.00	8.78	168.34
Quarter	1900	393.12	4.83	0.21	393.00	105.56	354.00	37.41	889.97
Year	1900	393.12	4.83	0.21	393.00	105.56	354.00	37.41	889.97
		34567							
Month	500	112.00	4.46	0.22	112.01	0.00	0.00	13.87	125.88
Prev Mth	1000	112.00	8.93	0.11	112.00	0.00	0.00	0.00	112.00
Quarter	1500	224.01	6.70	0.15	224.01	0.00	0.00	13.87	237.88
Year	1500	224.01	6.70	0.15	224.01	0.00	0.00	13.87	237.88

- Month = Current Month
- Prev Month = Previous Month
- Quarter = Current Quarter eg., 1st Quarter = Jan to Mar
- Year = Year to Date

The distance travelled for the current month is calculated based on the last odometer reading in the current month MINUS the last reading from the previous month.

For example:
 Reading at 30.04.06 = 2,400kms
 (This is on the previous month's invoice)
 Reading at 20.05.06 = 3,400kms
 (See Tax Invoice sample)
 Distance travelled = 1,000kms

The Fuel Spend for the current month is calculated based on the total fuel transactions up to and including the second last transaction of the current month PLUS the last transaction from the previous month.

For example:
 Transaction for 30.04.06 = \$45.00
 (This is on the previous month's invoice)
 Transactions for 01.05.06, 05.05.06 & 17.05.06 (\$78+\$78+\$56) = \$212.00
 (See Tax Invoice sample)
 Fuel Spend = \$257.00



Fleet Card

This is commonly known as the "Monthly Statement"

Postal Address :
THE TRANSPORT COMPANY

1 TRANSPORT ROAD
#02-01 TRANSPORT BUILDING
SINGAPORE 123456

PAYMENT ADVICE

EXXONMOBIL ASIA PACIFIC P.L
Co. Reg. No. 196800312N
1 HARBOURFRONT PLACE
#06-00 HARBOURFRONT TOWER ONE
SINGAPORE 098633
GST Number: M2-0009186-8

For queries please contact:
EXXONMOBIL CARD CENTRE
Tel: 800 6011 342
Fax: 800 6011 341
E-mail: CUSTOMER@ESSOCARD.COM
Please state:
Customer Level : 01100001
Payment Level : 01100001
Date : 01.06.2006
Page Number : 1

The 'Payment Level' number to be written at the back of cheque

Client Name	Client Entity Number	Description	Document Number	Date Raised	Date Due	Value Due
The Transport Company	01100001	INVOICE	000000301	30.04.2006	31.05.2006	750.20
The Transport Company	01100001	DR DEBIT PYMT	120060529	29.05.2006	29.05.2006	750.20-
Sub-Total						0.00
The Transport Company	01100001	INVOICE	000000334	31.05.2006	03.07.2006	858.50
PAYMENT ADVICE TOTAL						858.50

This section shows the payment history

This section shows the current invoice details

GIRO customers will have their payment debited from this bank account.

* To be collected by direct debit under reference number: 000000334
The following bank details will be debited/credited: 1234567 Bank Account Number: 0012345678
Please contact us immediately if the above bank details are incorrect or have changed

IF YOU HAVE ALREADY PAID THE DUES ON THIS PAYMENT ADVICE PLEASE IGNORE THIS REQUEST

Your credit limit is : 15,000 SGD
This limit is based on your anticipated fuel spend(s), all transactions both invoiced / uninvoiced and other parameters.
We will review your credit limit from time to time, if you forsee a significant change in your fuel spend please inform us as soon as possible.
The credit limit is applied to your business as a whole.